CITIZEN'S CHARTER

INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY
Khedapali, Bhatli Road,
BARGARH – 768 038 (Odisha)
Tel.09437367550
Website: http://iihtbargarh.org.in Email: iihtbargarh@gmail.com

Handloom Industry is an important and the biggest component of the country's economy as a significant employment provider. Present global scenario requires competitiveness in terms of price and quality. Indian Institutes of Handloom Technology are in continuous process to provide leadership in this regard. In providing employment Handloom Industry is next only to Agriculture in India. Craftsmanship of Indian Weaver is world famous and Indian Handloom products have market all over the world. In olden days, Indian Handloom Industry was not having trained technical personnel and was solely dependent on the expertise and knowledge passed on from generation to generation for its survival and development. It was in this context that the Government of India decided to set up Indian Institutes of Handloom Technology with the prime objective of providing technical personnel trained in new methods and latest development in the field of Handloom to enable the Handloom Industry to face the challenges from other sector of the Textile Industry. The first Indian Institute of Handloom Technology was established in 1956 at Varanasi by taking over the Central Weaving Institute, Varanasi. The second Institute was established in 1960 at Salem in Tamil Nadu by taking over the Government Textile Institute at Madras and shifting the same to Salem one of the important Handloom Weaving Centers in Southern India. At present, there are six Indian Institutes of Handloom Technology in the Central Sector and four Institutes in State Sector. The fifth central sector institute (Bargarh, Odisha) came into existence on June 2nd, 2008

Central Sector Institutes

1) Indian Institute of Handloom Technology, Varanasi, Uttar Pradesh.

2) Indian Institute of Handloom Technology, Salem, Tamil Nadu.

3) Indian Institute of Handloom Technology, Guwahati, Assam

4) Indian Institute of Handloom Technology, Jodhpur, Rajasthan

5) Indian Institute of Handloom Technology, Bargarh, Orissa.

6) Indian Institute of Handloom Technology, Fulia, Nadia,West Bengal.

State Sector Institutes

1) Indian Institute of Handloom Technology, Venkatagiri, Andhra Pradesh.

2) Indian Institute of Handloom Technology, Gadag, Karnataka.

3) Indian Institute of Handloom Technology, Champa, Chhattisgarh.

4) Indian Institute of Handloom Technology, Kannur, Kerala.

Details of allotment of seats in Indian Institute of Handloom Technology (Central Sector) for Diploma in Handloom and Textiles Technology

Sl. No.	Name of Institute	No. of Seats
01.	Indian Institute of Handloom Technology, VARANASI	72
02.	Indian Institute of Handloom Technology, SALEM	83
03.	Indian Institute of Handloom Technology, GUWAHATI	55
04.	Indian Institute of Handloom Technology, JODHPUR	55
05.	Indian Institute of Handloom Technology, BARGARH	50
06.	Indian Institute of Handloom Technology, FULIA, Nadia	33
	Total	348

OUR VISION

We at IIHT, will educate the students to become enlightened professional to lead the handloom and textile industry and the society. We will provide individual attention, world class quality education in the handloom and textile technology and insulate the values of character building.

OUR MISSION

Our mission is to cater high quality technical and managerial manpower for the handloom / textile industry and to undertake Research and Development Programmes for its sustainable growth and maintain close liaison with the industry so as to enable it to face the changing technological and environmental global changes.

OBJECTIVE

a) To undertake experimental and research programmes.
b) To lay down the highest possible technical standard of training for the Handloom Industry and to devise short term and long term training programmes for technical personnel to be employed in the handloom sector.
c) To devise channels of service in order to built up the closest possible liaison between the Institutes and handloom production units.

AIM

Empowering the Handloom & Textile Revolution

A) Realizing the need for modernization of the handloom sector in the world of severe competition facing it from the more and better organized power loom and mill sectors Government of India took up the cause of research and development in handlooms by setting up the Indian Institute of Handloom Technology, initially at Varanasi and Salem and later at Guwahati, Jodhpur, Bargarh and Fulia. The handloom sector provides employment to millions of people in rural and semi-urban areas while it preserves the cultural ethos of the country. Even so, its continuance depends on its adaptability to meet the modern market requirements to suit changing consumer taste and maintaining its lead in the matter of exquisite designs and weaving skill which cannot be replicated either by the power looms or the mills. Technical innovations to improve productivity, improved looms and equipments, better dyeing process and weaving techniques and necessary facilities available with application of modern technology are to be utilized to the extent that it does not interfere with the traditions, cultural heritage and the earnings of the weavers.

B) The sole purpose of these Institutes is to provide the technical manpower to the handloom and textile industry. Diploma in Handloom & Technology a three years course (earlier known as Diploma in Handloom Technology) has been devised to provide the technical manpower in the forms of Technocrats to cater the needs of Handloom & Textile Industries in the disciplines like Weaving, Processing, Designing, Quality Control, Marketing, Merchandising, Exports, Planning & Production, Technical Sales, etc.

GOVERNING BODY OF IIHTs

Governing Body consist of following which looks after all the activities related to important policies in respect of academic, financial and administrative functions of all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology

1	Development Commissioner for Handlooms	Chairman
2	Director General, NIFT, New Delhi	Member
3	Director / Deputy Secretary, IFW, MoT	Member
4	Head of Textiles Technology, IIT, New Delhi	Member
5	Representative of AICTE, New Delhi	Member
6	Director, IIHT, Guwahati	Member
7	Director, IIHT, Varanasi	Member
8	Director, IIHT, Salem	Member
9	Director,IIHT,Jodhpur	Member
10	Director,IIHT,Bargarh	Member
11	Principal, SPKM IIHT, Venkatagiri	Member
12	Principal, KHTI, Gadag	Member
13	Principal, KHTI, Champa	Member
14	Principal, KHTI, Kannur	Member
15	Chairman, BOAA of IIHTs	Member
16	Director, IIHT, Fulia-Shantipu	Member
17	ADC(HL), Udyog Bhawan, New Delhi	Member
18	One NIFT Faculty, Associated with IIHT Revamping	Member
19	Secretary (Handlooms), Govt. of U.P	Member
20	Director (Handlooms),Govt. of Tamilnadu	Member
21	Dr Surendra Meher, Kala Bhavan, Bargarh	Member
22	Dr R G Panneerselvam, Director (I) (Retd.) & Associate Professor, Tamilnadu	Member
23	Dr G Thilagavathi, Professor & Head Department of Textile Technology, Coimbator	Member
24	Professor Anindya Ghosh, Professor of Textile Technology Department, West Bengal	Member
25	Dr C B Senthil Kumar, Deputy Director, KVIC, Mumbai	Member
26	Secretary to Govt. of Telangana, Handloom & Textiles	Member
27	Commissioner & Director, Handloom & Textiles, Govt. of Telangana,	Member
28	ADC(HL) / DDC (HL), In-charge of IIHTS	Member Secretary
29	Dr P Thennarasu, Director (Institute)	Member Convener

BOARD OF ACADEMIC AFFAIRS OF IIHT (BOAA)

Board of Academic Affairs (BOAA) is responsible for preparation, revision and updates of the syllabus of Diploma and Post Diploma and within BOAA there are two sub committees responsible for all matter related to examinations i.e. framing of rules, conduct of examinations, appointment of examiners, moderation of question papers, declaration of results, etc.

1.	Dr. Samrat Mukhopadhyay, Associate Professor, IIT, Delhi	Chairman
2	Dr. Vijay Dua, Head of Academic Affairs, NIFT, New Delhi	Member
3	Dr. Alok Kumar, Professor, IICT, Bhadohi (U.P.)	Member
4	Dr. PrakashVasudevan, Director, SITRA Coimbatore	Member
5	Dr. Arindam Basu, Director, NITRA, Ghaziabad	Member
6	Dr. Ravindra D Kale, Professor, ICT, Mumbai	Member
7	Dr. Subhankar Maity, Assistant Professor, UPTI, Kanpur	Member
8	Director, IIHT, Salem	Member
9	Director, IIHT, Varanasi	Member
10	Director, IIHT, Jodhpur	Member
11	Director, IIHT, Guwahati	Member
12	Director, IIHT, Bargarh	Member
13	Director, IIHT, Fulia	Member
14	Principal, SPKM IIHT, Venkatagiri	Member
15	Principal, KHTI, Gadag	Member
16	Principal, IIHT, Champa	Member
17	The Executive Director, IIHT, Kannur	Member
18	Shri M. Balraji, Hamtex India, Karur	Member
19	Shri N. Sundaram, Adventure India, New Delhi	Member

Constitution of Sub Committees with in BOAA

(i)	*Sub Committee -I : For Declaration of Results and its analysis*
The Members are	
1.	*Chairman*
2	*Director/ Officer –in-Charge of all IIHTs*
3	*Convenor**
4	*Experts for ancillary subjects viz, English, Physics, Maths etc. ***
(ii)	*Sub- Committee – II : For preparation, moderation and printing of Question papers*
The members are :-	
1	*Chairman*
2	*Convenor**
3	*One Director/ OIC from Central Sector Institute ****
4	*Once Principal/OIC from State Sector Institute ****
	* Convenor – Director/Head of the Institute of Examination Cell
	** The experts from the location where the meeting of sub committee is held.
	*** One Director/OIC from Central Sector Institute and one Principal/OIC from State Sector Institute for Sub Committee – II will be on rotation basis.
These two sub committees will meet twice in year	
Meeting of BOAA. Once in year along with Governing Body (G.B.) to facilitate ratification of decisions taken in the meeting of BOAA by G.B. The agenda for meeting of BOAA shall be compiled by Director, IIHT, Jodhpur in consultation with other IIHT.	

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COURSE
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01.   Diploma in Handloom and Textile Technology

Eligibility for Admission for Diploma in Handloom and Textile Technology (3 Years Regular Course)

Educational qualifications:-

To be eligible for admission to first year of Diploma Course in Handlooms & Textile Technology, the candidate should have passed **10th standard or equivalent** examination with **English** as a subject of study.

NOTE:- *CBSE and other boards have introduced the system of grading in 10th Examination. As such candidate must endorse the proof of details of marks from CBSE/Boards with their application form to enable the Selection Committee to prepare merit list which is prepared on the basis of marks secured in 10th Class examination only.*

Age limit:-

The age limit for admission to first year of Diploma Course in Handlooms & Textile Technology for *all the categories except SC/ST should be between 15-23 years and for SC/ST candidates it should be between 15-25 year as on 16-July of the admission year.*

Reservation:-

The respective State Governments will follow their reservation policies for SC/ST/OBC etc. In addition to above, minimum 20% of the total seats allotted to the states are reserved for candidates belonging to Weavers Community. Shortfall if any will be met out from the candidates other than weaver's community.

Duration of Course

Three Years (First Year-yearly pattern & subsequent year-semester patterns such as semester III. IV, V & VI), however maximum duration of the course is five years

Eligibility for Admission for Diploma in Handloom and Textile Technology directly in 3rd Semester through Lateral Entry

1. ELIGIBILITY CRITERIA

(I)   Educational Qualification: To be eligible for admission to Second Year of Diploma Course in Handloom Textile Technology, the candidate should have **passed 10+2 examination with Mathematics, Physics, Chemistry OR Should have passed 10+2 examination in vocational stream of any textile discipline* OR 10TH Pass + ITI (2 years).**
* Candidates with eligibility of 10+2 in vocational stream of textile discipline shall undergo bridge course in Maths, Physics, Chemistry conducted by IIHT.

(II) Age Limit:

The age for admission of a candidate should be between **17 and 25 years** and for SC/ST candidates it should be between **17 and 27 years** as on *16-July of the admission year*.

DETAILS OF ALLOTMENT OF SEATS TO DIFFERENT STATES IN INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY, BARGARH

Sl. No.	State	No. of approved seats	Additional seats for	
			EWS	Lateral Entry
1	Orissa	20	2	2
2	Chhattisgarh	04	1	1
3	Telengana	08	1	1
4	Maharashtra	13	1	1
	TOTAL	**45**	**5**	**5**

Admission Process for Diploma in Handloom and Textile Technology

1.   The process of admission is initiated by sending an intimation letter to State Government along with Eligibility Criteria and Application format for advertisement in media for sponsoring the candidate. Intimation is sent to State Govt. for initiating admission process in the month of March, generally in the last week.

2.   Advertisement inviting application from the potential candidates is issued in various editions of two or more leading newspapers of which one should be of regional language, other mode of wider publicity - by the State Government.

3.   On receipt of applications from the candidates, the state government prepares and finalises the merit list subject to satisfying the qualifying standard and other eligibility conditions and depending on state reservation policy. Director Institute or his representative is a member in the committee constituted by the State Government for preparation/ finalization of merit lists. The merit list so prepared is forwarded to Director, Institute.

4.   On receipt of the Merit List along with the applications of the candidates from the State Government, it is examined and verified in terms of Eligibility Criteria by Director/Head of Office of the institute.

5.   The Letter for counseling is issued in order of merit to the candidates (in a ratio 1:3) giving them a time period of approximately 10 - 15 days for reporting for counseling.

6.   A time schedule of counseling/admission every year is as under:

S. No	Activity	Schedule
1.	Publishing of Advertisement in local News Papers by the States	10th May
2.	Receipt of filled application by respective State	10th June
3.	Submission of Merit list of eligible candidates to Director IIHT by the State government	2nd-3rd Week of June
4.	First Counseling	1st -15th July
5.	Reporting to IIHT by the admitted candidates	16th July
6.	Second Counseling and Third Counseling, if necessary.	16th -31st July
7.	Dispatch of status of admission as on 31st July by IIHT concerned to DCHL, New Delhi	31st July

Financial Assistance to students

Stipend at the rate given in the table is tenable for total 10 months of the corresponding academic session which is paid to all the stipendiary candidates subject to the following terms and conditions:

1) The students will be eligible for stipend only when they have put in 80% attendance in each month. In case a student has not recorded 80% attendance in a particular month, he has to forgo the stipend for that month.

2) The students in receipt of stipend should also execute a Bond in the form prescribed format at the time of admission.

AMOUNT OF STIPEND TO DHTT STUDENTS

Sl. No.	Semester	Monthly Share of GOI in Stipend (Rupees) Maximum for 10 months	Monthly Share of the Concerned State Govt. in Stipend (Rupees) maximum for 10 months	Total Monthly Stipend (Rupees)
	DHTT (All Semesters)	1250	1250	2500

CURRICULLUM
(Diploma in Handloom and Textile Technology)
REGULATION 2021

SEMESTER - I								
Sl No	Category of Course	Code No	Course Title	Hours/week			Total credit Hrs./week	Credits
				L	T	P		
1	Basic Science	BS101	Mathematics - I	2	1	0	3	3
2	Basic Science	BS105	Applied Chemistry	2	1	0	3	3
3	Humanities & Social Science	HS101	Communication Skills in English	2	0	0	2	2
4	Engineering Science	ES101	Engineering Graphics	0	0	3	3	1.5
5	Engineering Science	ES103	Engineering Workshop Practice	0	0	3	3	1.5
6	Basic Science	BS109	Applied Chemistry Lab	0	0	2	2	1
7	Humanities & Social Science	HS103	Sports and Yoga	0	0	2	2	1
8	Humanities & Social Science	HS105	Communication Skills in English Lab	0	0	2	2	1
9	Audit	AU102	Environmental Science	2	0	0	2	0
						Total Credits		14

SEMESTER - II								
Sl No	Category of Course	Code No	Course Title	Hours/week			Total credit Hrs./week	Credits
				L	T	P		
1	Basic Science	BS102	Mathematics - II	3	1	0	4	4
2	Basic Science	BS103	Applied Physics	2	1	0	3	3
3	Engineering Science	ES102	Introduction to IT System	3	0	0	3	3
4	Engineering Science	ES104	Fundamentals of Electrical, Electronics Engineering	2	1	0	3	3
5	Engineering Science	ES106	Engineering Mechanics	2	1	0	3	3
6	Basic Science	BS107	Applied Physics Lab	0	0	2	2	1
7	Engineering Science	ES108	Introduction to IT System Lab	0	0	2	2	1
8	Engineering Science	ES110	Fundamentals of Electrical, Electronics Engineering Lab	0	0	2	2	1
9	Engineering Science	ES112	Engineering Mechanics Lab	0	0	2	2	1
						Total Credits		20

SEMESTER - III

Sl No	Category of Course	Code No	Course Title	L	T	P	Total credit Hrs./week	Credits
1	Programme Core	HTPC201	Textile Fibres	3	0	0	3	3
2	Programme Core	HTPC202	Yarn Manufacturing Technology	3	0	0	3	3
3	Programme Core	HTPC203	Handloom Weaving Technology	3	0	0	3	3
4	Programme Core	HTPC204	Fabric Structure – I	2	1	0	3	3
5	Programme Core	HTPC205	Chemical Processing of Textiles – I	3	0	0	3	3
6	Programme Core	HTPC206	Handloom Weaving Technology Lab.	0	0	4	4	2
7	Programme Core	HTPC207	Fabric Analysis & Costing Lab. – I	0	0	2	2	1
8	Programme Core	HTPC208	Chemical Processing of Textile Lab. – I	0	0	4	4	2
9	Internship	SI201*	Internship I	0	0	0	2	2
						Total Credits		**22**

SEMESTER - IV

Sl No	Category of Course	Code No	Course Title	L	T	P	Total credit Hrs./week	Credits
1	Programme Elective	HTPE 2**	Programme Elective – I	3	0	0	3	3
2	Programme Core	HTPC209	Weaving Technology - I	3	0	0	3	3
3	Programme Core	HTPC210	Fabric Structure – II	2	1	0	3	3
4	Programme Core	HTPC211	Chemical Processing of Textiles – II	3	0	0	3	3
5	Programme Core	HTPC212	Textile Testing – I	3	0	0	3	3
6	Programme Core	HTPC213	Colour Concept Textile Design Lab.	0	0	2	2	1
7	Programme Core	HTPC214	Weaving Technology Lab.	0	0	4	4	2
8	Programme Core	HTPC215	Chemical Processing of Textiles Lab - II	0	0	4	4	2
9	Programme Core	HTPC216	Textile Testing Lab. – I	0	0	3	3	1.5
10	Audit	AU202	Essence of Indian Knowledge and Tradition	2	0	0	2	0
						Total Credits		**21.5**

				SEMESTER - V					
Sl No	Category of Course	Code No	Course Title	Hours/week			Total credit Hrs./week	Credits
				L	T	P		
1	Programme Elective	HTPE3**	Programme Elective II	3	0	0	3	3
2	Programme Elective	HTPE3**	Programme Elective III	3	0	0	3	3
3	Programme Core	HTPC301	Weaving Technology - II	3	0	0	3	3
4	Programme Core	HTPC302	Textile Testing – II	3	0	0	3	3
5	Open Elective	#	Open Elective – I	3	0	0	3	3
6	Programme Core	HTPC304	Jacquard Weaving and CATD Lab	0	0	4	4	2
7	Programme Core	HTPC305	Textile Testing Lab. – II	0	0	3	3	1.5
8	Projects	PR 202	Minor Projects	0	0	4	4	2
9	Internship	SI301**	Internship II	0	0	0	0	3
10	Audit	AU 302	Indian Constitution	2	0	0	2	0
11	Humanities & Social Science	HS302	Seminar	0	0	3	3	1.5
						Total Credits		**25**

				SEMESTER - VI					
Sl No	Category of Course	Code No	Course Title	Hours/week			Total credit Hrs./week	Credits
				L	T	P		
1	Humanities & Social Science	HS303	Entrepreneurship and Start ups	3	1	0	4	4
2	Programme Elective	HTPE 3**	Programme Elective IV	3	0	0	3	3
3	Open Elective	#	Open Elective – II	3	0	0	3	3
4	Projects	PR 302	Major Project	0	0	8	8	4
5	Programme Core	HTPC306	Fabric Analysis & Costing Lab. – II	0	0	2	2	1
6	Programme Core	HTPC307	Handicraft Textiles & Handloom Tourism of India	3	0	0	3	3
						Total Credits		**18**

DETAILS OF CREDIT DISTRIBUTION

Category	Credits Allotted	Credit required as per AICTE Norms
Humanities and Social Sciences	9.5	8
Basic Sciences	15	19
Engineering Science	15	15
Programme Core	52	45-50
Programme Elective	12	12-16
Open Elective	6	9-12
Internship - I	2	2
Internship - Il	3	3
Minor Project	2	2
Major Project	4	4
Audit Course	0	0
Overall Credit	**120.5**	**119**

LIST OF PROGRAMME ELECTIVES (PE)

Programme Elective-I		Programme Elective-II		Programme Elective -III		Programme Elective-IV	
Code no.	Course Title	Code no.	Course Title	Code no.	Course Title	Code no.	Course Title
HTPE201	Textile Costing	HTPE301	Knitting Technology	HTPE304	Technical Textiles	HTPE307	Technological Developments in Handlooms
HTPE202	Garment Manufacturing Technology	HTPE302	Advanced Fabric Structure	HTPE305	Apparel Marketing and Merchandising	HTPE308	Traditional Handloom Textiles of India
HTPE203	Non-Woven Technology	HTPE303	Fashion Designing	HTPE306	Advances in Textile Processing	HTPE309	Home Textiles

LIST OF OPEN ELECTIVES (OE)

Open Elective-I		Open Elective-II	
Code no.	**Course Title**	**Code no.**	**Course Title**
HTOE301	Product Design	HTOE305	Project Management
HTOE302	Introduction to E - Governance	HTOE306	Operations Research
HTOE303	Cyber Security laws, Standards and IPR	HTOE307	Internet of Things
HTOE304	Engineering Economics and Accountancy	HTOE308	Virtual Reality
HTOE309	Energy Conservations and Audit	HTOE311	Disaster Management
HTOE310	Renewable Energy Technologies	HTOE312	Marketing Management and Foreign Trade

*Internship — I (3-4 weeks)   **2 Credits**

The internship with course code SI201 pertains to the 3rd semester. This shall be undertaken during the summer vacation at the end of 2nd semester. After completing the internship, the students shall submit the report to the faculty during the 3rd semester for assessment. This internship shall be undertaken in an industry/Govt. or Pvt. Certified Agencies which are in Social sector/ Govt. Skill Centers/Institutes/Schemes.

Internship — II (4-6 weeks)   **3 Credits

The internship with course code SI301 pertains to the 5th semester. This shall be undertaken during the summer vacation at the end of 4th semester. After completing the internship, the students shall submit the report to the faculty during the 5th semester for assessment. This shall be undertaken in an industry only.

Major Project   **4 Credits**

PR302 Should be based on real/ live problems of the Industry/Govt./NGO/MSME/Rural sector or an innovative idea having the potential of a Start-up.

ACADEMIC CALENDAR

(SEMESTER BASED DHTT)

ODD SEMESTERS (ACADEMIC ACTIVITIES : 16TH JULY TO 25TH DECEMBER)		
Sl. No	**Period**	**Activity**
1	16th May to 15th July	ADMISSION PROCESS A) Publishing of advertisement by the respective State Governments. B) Receipt of applications by the respective State Governments. C) Submission of merit list of eligible candidates to the Director, IIHT concerned by the State Governments.
2	1st July to 15th July	Counseling/Admissions (First Year) by the respective Institute
3	16th July	Admissions (Semester III & V)
4	16th July to 31st July	Admissions (First Semester) Counseling on the basis of inter-state by respective Institute Inter-Institute counseling
5	17th July	Academic Activity Starts (I, III & V Semester)
6	16th November Tentatively of as decided by Sub Committee of BOAA to 5th December	Semester Examinations (I, III & V) and Back Papers (All Semester)
7	6th December to 25th December	Winter Vacation
EVEN SEMESTERS (ACADEMIC ACTIVITIES: 26TH DECEMBER TO 15TH MAY		
8	26th December	Admissions (Semester II, IV & VI)
9	27th December	Academic Activity Starts
10	26th April Tentatively of as decided by Sub Committee of BOAA to 15th May	Semester Examinations (II, IV & VI) and Back Papers of All Semesters.
11	16th May to 15th July	Summer Vacation Internship I for 2nd Semester Internship II for 4th Semester New Admission process

Fee Structure

Table No. 1
Fees for First Semester DHTT Students.

S.No.	Particulars	For Non Hostellers	For Hostlers
1.	Admission Fee	200.00	200.00
2.	Tuition Fee	2,000.00	2,000.00
3.	Hostel Room Rent (full session)	-	1,500.00
4.	Sports, Group Insurance & Extra Curricular Activities	1,000.00	1,000.00
5.	Advance for Mess Charge (for the One Sem.)	-	12,000.00
6.	Electricity Charges (for the One Sem.)	-	1,000.00
7.	Institute-cum-Welfare Fund	500.00	500.00
8.	Caution Deposit Institute (Refundable)	1,000.00	1,000.00
9.	Caution Deposit Hostel (Refundable)	-	10,000.00
10.	Hostel Admission fee	-	100.00
	Total	4,700.00	29,300.00

* Rs. 100/- per paper shall be collected by the exam cell towards Exam fee before each examination.

Table No. 2
Fees for Other than First Year DHTT Students. (Each Semester -II to VI Semester Students)

S.No.	Particulars	For Non Hostellers	For Hostlers
1.	Tuition Fee	2,000.00	2,000.00
2.	Hostel Room Rent (full session)	-	1,500.00
3.	Sports, Group Insurance & Extra Curricular Activities	1,000.00	1,000.00
4.	Advance for Mess Charge (for the One Sem.)	-	12,000.00
5.	Electricity Charges (for the One Sem.)	-	1,000.00
6.	Institute-cum-Welfare Fund	500.00	500.00
	Total	3,500.00	16,000.00

Table No. 3
Miscellaneous Charges:

Sl. No.	Description	Amount to be collected
1.	Issue of conduct certificate	Rs. 200/- + Postal Charges
2.	Transcript	Rs. 300/- + Postal Charges
3.	**Issue of Duplicate Certificate (First Time)**	
	Issue of Mark Statement	Rs. 500/- + Postal Charges
	Consolidated Mark Statement	Rs. 1,000/- + Postal Charges
	Diploma Certificate	Rs. 1,500/- + Postal Charges
4.	Issue of Duplicate Certificate (Second Time)	Double the charges as above

Table No. 4
Fine Amount:

Sl. No.	Delayed period	Amount to be collected
1.	Up to 5 days from the due date	Rs. 5/- per day
2.	6 to 10 days from the due date	Rs. 10/- per day
3.	11 to 30 days from the due date	Rs. 15/- per day
4.	Beyond 30 days	Cancellation of admission into the Institute/ Hostel as the case may be.

MISCELLANEOUS

SPORTS AND GAMES

The Institute provides necessary facilities for various in-doors and out-doors games and every student will have to pay a Non-refundable subscription of Rs. 300/- at the beginning of Diploma First Year, Third Semester and Fifth Semester.

STUDENTS RECREATION CLUB

A Students' Recreation Club shall be formed every year for the Students. The club will arrange lectures, debates, literary and cultural activities for the all-round personality development of the students. The membership for this club shall be compulsory for all the students and every student has to pay a Non-refundable subscription of Rs. 200/- at the beginning of Diploma First Yearr, Third Semester and Fifth Semester.

INSTITUTE CUM WELFARE FUND

All the students are required to deposit Rs 1000/- per year towards contribution of ICWF at the time of admission. This fund is utilized for strengthening of the Institute and welfare activities of the students by the ICWF committee nominated every year by Head of the Institute.

MEDICAL FACILITIES

A qualified doctor on part-time basis will be provided to look after the general health of the hostellers throughout the session. The doctor will visit the hostel on need basic or twice a week for check up of the health of the students. Every student will have to undergo a thorough medical checkup by the doctor at the time of admission. Any student found physically unfit will not be admitted into the hostel or even to the Institute.

HOSTEL AND MESS

Two Separate Hostels (One is for Boy's and Girl's Hostels attached to this Institute having capacity of 120 boy's Students and 30 Girl's Students. Allotment in respective hostels shall be made subject to ability of capacity.

Good quality hygienic meals are being made to the hostellers. Menu of the meals will decided by consisting of a managing committee headed by Hostel Warden /Deputy Hostel Warden and a few representatives of hostel inmates.

TECHNICAL SERVICES

The technical services are provided to the weavers, artisans, dyers or Handloom and Textile units on need basis.

REASEARCH & DEVELOPMENT

The institute undertakes projects for innovation and developing new technologies in Handloom and Textile field. The students are also assigned project work as a part of their curriculum to develop new techniques related to weaving, processing and textile designing field. The institutes have already successfully completed number of projects related to handloom weaving and processing.

1. **Placement Brochure:**

The Institute also publishes Placement Brochure every year to project the profiles of prospective diploma holders appearing in the final examination who are about to complete their course and are ready to get employed in various organizations.

Placement Cell

The concept of placement cell for Institute was taken up more than a decade ago under the kind guidance of the then Development Commissioner for Handlooms and though this cell passed out students of different batches have been absorbed in various handloom & textile organizations in almost every branch in it.

This cell basically works as bridge between the students and the industry to avoid unnecessary inconvenience to the students as well as industry in exploring employment opportunity for the trained manpower.

The Institute publishes Placement Brochure every year to project the profiles of prospective diploma holders appearing in the final examination who are about to complete their course and are ready to get employed in various organizations and forward to all the leading organizations and companies for suitable placements.

For suitable placements of the Final year Diploma students, the Institute at the end of every academic session organizes Campus Interviews by inviting various leading handloom & textiles manufacturing units and exporters of the country, in which a good number of students got selected on the spot.

Most of the Diploma students prefer to go for higher studies in Engineering colleges to study B.Tech., M.Tech. Courses or opt for courses in NIFT and rest go for private jobs in Handloom and Textile industry, Export houses, Textile Institutes, etc. Some students also prefer to work as free lance textile designers and some prefer for teaching jobs in the Government Institutes.

Technical Staff in position

Sr. Lecturer (Tex.) & HOO	M. ANANDAN	DHT
Sr. Lecturer (Tex. Processing)	--	--
Sr. Lecturer (Textiles)	D.K.YADAV	DHT
Demonstrator (Processing)	DUBEY DESH DEEPAK	DMTC, B.Com.
Demonstrator (Processing)	--	--
Demonstrator (Weaving)	RANJIT CHOUHAN	DHT, DCA
Demonstrator (Weaving)	VINOD KUMAR ARYA	DHT
Lab. Technician (Weaving)	DILLIP MEHER	B.A, DHTT
Lab Assistant (Processing)	BIKRAM GHADEI	MATRIC
Lab Assistant (Processing)	--	--
Lab Attendant (Weaving)	VIVEK KUMAR YADAV	HSC
Lab. Attendant (Weaving)	--	--.
Lab. Attendant (Processing)	SUNIL GHADEI	MATRIC

- **ADMINISTRATIVE STAFF**

Assistant	D. K. Das	Matric
Stenographer Gr. I	ARBIND KUMAR	B. Com
Multi-Tasking Staff	U.C.BARMAN	NON- MATRIC.